

The Workforce Investment Council

of the District of Columbia



Executive Committee Meeting Summary Notes for Tuesday May 9, 2006

Executive Committee Members Present: Barbara Lang, DCWIC Chair; Mario Acosta, MAVC Strategic Consulting; Joan Kuriansky, Director, WOW; Kate Jesberg, DHS Interim Director; Robert Malson, President DCHA; Robert Kight, DCPS Career and Technical Education Division representing Dr. Janey; Bill Dean, President of M.C. Dean. **DCWIC Staff:** Keith Mitchell; **DCCC Staff:** Marco Aguilar, Chief of Staff; Margaret Singleton, VP/Workforce and Economic Development

Swearing in of New Members: Reminder to those members that have not been sworn in must contact Mr. Ronald Collins at the DC Office Boards and Commissions on 202-727-1372.

Welcome & Opening of Meeting: Ms. Lang welcomed members and called the meeting to order at 8:45 a.m. Following introductions Ms. Lang called for members to review minutes of the April 06' meeting and motion to approve. Minutes were adopted following a vote.

DCWIC Executive Directors Report: Keith provided a brief overview of the following:

- Financial Report of Actual Expenditures to Date
- Meetings Attended during the month
- DOES/UDC Collaborative (4/12/06); Economic Development Cluster Meeting (4/20/06); Faith-based and Community Organization (4/26/06); USDOL Regional 2 (4/28/06) re: Preferred Training Provider Issue; DoD/DOL BRAC Meeting (5/2-5/06).
- Upcoming Meetings
- Adult Education/Worker Readiness Credential (5/18/06); Geographic Solutions User Conference (5/22-24/06); Apple Seed (5/31/06)
- Initiatives currently underway
- Certificate of Employability Program; DC Chamber – Summer Youth Initiative; Customized Job Training Initiative
- Initiative upcoming
- Fundraising/revenue opportunities

Action Items: As a result of Keith's report the following actions were requested:

- The Chair requested a brief presentation from Gregg Irish and Dr. Bill Pollard regarding the DOES/UDC Collaborative.
- The Chair requested clarification that the Job Opportunity Bank has been fully funded at \$100,000
- The Chair requested that the Executive Director finalize the DCWIC FY 07 Budget prior to the June meeting.

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DCWIC Chair's Report:

Ms. Lang shared with members the DCWIC FY'07 Budget presentation that was discussed with Deputy Mayor Jackson on Tuesday, May 2nd. Deputy Mayor Jackson concluded that the request was reasonable and well designed. It was felt that the request would be available through the DOES Federal and Local resources. The Deputy Mayor requested that the DCWIC Chair send a letter to the Mayor, DC Council Chairperson and the DC Council's Committee for Government Operations soliciting their support of the DCWIC's request.

Ms. Lang thanked the members of the Budget Workgroup for their work in the effort. She also requested that Keith and Marco work together to finalize the proposed staffing structure. She indicated that the DCWIC staffing should be recommended by the Executive Director and the executive committee should not attempt to micro-manage this function.

Review of DCWIC Certifying Training Providers

Keith provided members with overview of the DCWIC's responsibility for the selection, certification and recertification of training providers under the Workforce Investment Act. Member also received a listing of the currently approved training providers. After extensive discussion regarding the current process, members agreed with the need to review the process and performance measures and the need to improve the quality and cost of training. The Chair requested volunteers to serve on a workgroup to review these issues – Robert Kight, Joan Kuriansky and Keith were appointed to serve on the workgroup. It was also mentioned that DOES staff will assist the workgroup in the collection of performance data. The Chair requested that the workgroup schedule its initial meeting prior to the next Executive Committee meeting and report its status at that time.

Closing Remarks

The Chair indicated that at the next meeting, she would establish the new DCWIC Committee Structure and Chairs:

- **DCWIC Executive Committee** Chaired by Barbara Lang
- **Education Committee**
- **Economic Development Committee**
- **Employment Committee**
- **DC Youth Investment Council**

The Chair appointed Bill Dean and Keith to develop a slate of nominees for Election of New DCWIC Officers prior to the June meeting.

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DCWIC Actions, Motions and Recommendations:

- Motion to approve DCWIC's April 2006 minutes (adopted 5-9-06)
- Recommendation for presentation of the DOES/UDC Collaborative (adopted 5-9-06)
- Recommendation for Executive Director to finalize the FY'07 Budget (adopted 5-9-06)
- Recommendation to appoint a Training Provider Workgroup (adopted 5-9-06)
- Recommendation to appoint an Election of Officer Nominating (adopted 5-9-06)

Handouts:

- DCWIC's Budget Presentation to Deputy Mayor
- DCWIC Budget vs. Actual Expenditures
- DCWIC FY07 Draft Letter to DC Council for Budget Request
- DCWIC Oversight and Management of the District's WIA Eligible Training Providers

The next Executive Committee meeting is scheduled for Wednesday, June 14, 2006 at the DC Chamber of Commerce, 1213 K Street NW, Washington, DC from 10:00 to 11:30am.